



## SLIDING FEE SCALE INFO SHEET

Our goal is to work with you to provide access to affordable health care services. The Sliding Fee Scale is a method for providing reduced fees based on a household's size and income. In order to be eligible for this program, the following must be submitted along with income verification as listed below for **all sources of income in the household.**

ACCEPTABLE FORMS OF INCOME VERIFICATION	
Salary / wages from employment:	<ul style="list-style-type: none"> <li>If the individual is paid <u>wages</u>, s/he is required to provide one of the following:               <ol style="list-style-type: none"> <li>(1) A most recent income tax return; AND</li> <li>(2) Most recent W2 Form; OR</li> <li>(3) Two current, consecutive pay stubs; OR/AND</li> <li>(4) Three Months' worth of bank statements (If one or more documents cannot be obtained)</li> </ol> </li> <li>If the individual is paid in <u>cash</u>, s/he is required to provide both:               <ol style="list-style-type: none"> <li>(1) A most recent income tax return, which includes a Schedule C form; AND</li> <li>(2) A letter from his/her employer, on the employer's letterhead, stating the employee's hours, days worked, and amount earned weekly.</li> <li>(3) Three Months' worth of bank statements (If one or more documents cannot be obtained)</li> </ol> </li> <li>If the individual is <u>self-employed</u>, s/he is required to provide the following:               <ol style="list-style-type: none"> <li>(1) A most recent income tax return, which includes a Schedule C form; AND</li> <li>(2) A self-attestation letter indicating weekly or monthly income and/or profit and loss statement; AND</li> <li>(3) Three (3) months' worth of bank account statements</li> </ol> </li> </ul>
Unemployment benefits:	<ul style="list-style-type: none"> <li>Unemployment benefit statement AND</li> <li>Prior year's tax return</li> </ul>
Social Security Benefits	<ul style="list-style-type: none"> <li>Social Security Income Statement - Printout from the Social Security Administration website (<a href="http://www.ssa.gov/myaccount/">http://www.ssa.gov/myaccount/</a>) AND</li> <li>Prior year's tax return</li> </ul>
Disability benefits:	<ul style="list-style-type: none"> <li>TPQY printout from the Social Security Administration website (<a href="http://www.ssa.gov/myaccount/">http://www.ssa.gov/myaccount/</a>) OR</li> <li>Disability benefit statement AND</li> <li>Prior year's tax return</li> </ul>
Other:	<ul style="list-style-type: none"> <li>Letter of Support (must include the dates of support provided, contact information for the supporter, and the nature of support provided, including cash payments, room &amp; board, etc.</li> <li>Self-Attestation Letter</li> <li>Letter from a shelter, mission, caseworker, on official letterhead, explaining the nature of your financial situation</li> <li>Other forms of income verification may be considered on a case-by-case basis with management approval</li> </ul>